

Title: Hospice Savannah Art Gallery

Policy: Hospice Savannah has an Art Gallery at Hospice House to encourage members of our communities to visit the facility and view it as a homelike and friendly facility. Secondly, the artists donate a portion of their sales to support our mission.

Procedure: Hospice Savannah's Art Gallery is located in the hallway of Hospice House, 1352 Eisenhower Drive, off the main reception area.

In addition to the Hospice Savannah staff, the artwork will be seen by numerous patients and their loved ones, visitors, volunteers, people who attend weekly support groups, the monthly Memorial Gathering, as well as special events.

The Art Gallery is available Monday through Friday, 8:30 am to 5:00 pm, but Hospice House is open 24 hours, 7 days a week.

To be considered for a show, please submit the following:

- an introductory letter,
- your resume or biographical description,
- a description of the work,
- samples and photographs of work that will be exhibited.

The Hospice Savannah Art Committee reserves the right to refuse any work deemed unsuitable to hang in Hospice House. The majority of pieces (over 75%) in a show must be available for purchase and should not have been shown together as a body of work within the prior 12 months. Obviously, new work (created within the prior 24 months) is strongly preferred. At least 75% of the work should be original, not a giclee or print.

The picture molding is hung at 8' high all the way around the space. The main hallway is an unbroken 54 feet long, and the opposite hallway has doorways and light fixtures breaking up the space. There is a limit of 30 pieces. Some three-dimensional pieces can be accommodated in the Meditation Room, directly across from the Gallery's long wall.

Work must be professionally framed and be ready to hang with taut picture wire; they will hang from a professional Walker Display System. Hanging pieces are restricted to the gallery walls (hallway). Hospice Savannah will dry-mount titles.

Hospice Savannah will send out up to 750 invitations and will distribute press releases to the local media. In advance of the show, the artist should provide Hospice Savannah with promotional material such as:

- a resume,
- description of the work,
- photograph of artist and or work,

- a price list (Hospice Savannah requires that the majority of pieces shown be for available for purchase),
- a list of invitees in *label* form (up to 125).

The artist will be responsible for helping provide refreshments (including wine, if they wish) for the opening. Hospice Savannah will share some of the cost and be responsible for the set-up, including provision of wine glasses, if desired.

Shows hang for approximately 8 weeks. The actual dates and the date of the opening will be determined between the artist and Hospice Savannah.

Hospice Savannah provides limited insurance – up to a maximum of \$1,000 for any art work stolen or damaged while on exhibit. While theft or damage is unlikely, artists may want to provide their own additional insurance, particularly if choosing to show pieces valued at more than \$1,000.

Artists are expected to sign the following statement prior to exhibiting their work:

“I agree to hold harmless Hospice Savannah, Inc. and all agents and employees from and against all claims, damages, losses and expenses, including attorney fees, arising out of, or resulting from, the loss of damage of art work displayed in Hospice House excepting that Hospice Savannah will reimburse up to the sum of \$1,000 (individual and aggregate) for any such occurrence.”

Hospice Savannah will refer all inquiries about sales of the work directly to the artist. At least 35% of sales are expected to be donated to Hospice Savannah.

Reference: Form 112 Hospice Savannah Art Gallery Artist Terms of Agreement